

S.K.H. Tang Shiu Kin Secondary School
BUDGET FOR LIFE PLANNING EDUCATION AND CAREERS GUIDANCE SERVICE 2016-17

Please refer to the Annual Plan and the Activity Plan for the year 2016-17 for the objectives, strategies and monitoring/evaluation of the Service. The allocation of the CLP Grant (2015-16 b/d: \$54,468.00, 2016-17: \$ 566,880.00) is as follows:

Objectives	Items	Allocation of CLP Grant
To assist Vice Principle to carry out whole school counselling approach to CLP in the school	➤ To employ a 0.8 graduate teacher (GM) to take up part of our Vice Principal's English teaching duties (including a reduction in lessons and decrease in the student-teacher ratio by splitting classes) to create room and space for her to coordinate all the student activities so as to facilitate the maximum benefits of our Career and Life Planning Education programs and activities.	\$ 375,072.00
To assist Careers Teachers in planning, implementing and coordinating the tasks of CLP education in the school	➤ Hiring a Teaching Assistant to help to release teaching duties of Careers Teachers while holding CLP activities and to provide clerical support and analyze data collected.	\$ 150,822.00
To build up the ethos of the whole school approach to CLP program	➤ Funding for other Staff Development programs so that all teachers could build up the ethos of whole school approach to CLP program.	\$ 10,000.00
To enhance senior form students to get more knowledge and understanding in different fields of profession	➤ Resources to support other CLP activities for students.	\$ 10,000.00
To equip parents to play an active role in guiding their children in life planning	➤ Other Miscellaneous expenses e.g. parental education workshop	\$ 5,000.00
	Total	\$ 550,894.00
	Total CLP Grant balance for 2016-17	\$ 612,268.00
	Balance carried forward (app. 10% of the CLP Grant)	\$ 70,455.00

Schools are allowed to retain the unspent balance of the CLP Grant up to 20% of the total provision disbursed for each year and to carry it forward for use in the next school year.