

Hong Kong Taoist Association Wun Tsuen School  
2016-2017 Parent-teacher Association  
Minutes of 1<sup>st</sup> Meeting

Date : 13<sup>th</sup> October 2016 (Thursday)  
Time : 4:10 p.m.  
Venue : Conference Room (1<sup>st</sup> Floor)

Attendees :

Parents Committee – Ms Brown Mary Ann, Ms Roma Ahmad, Ms Liu Cui Ning, Ms Tang Wing Yee, Ms Roqia Niaz, Mr Khan Javed, Ms Kao Tsu Han

Teachers Committee – Principal, Ms Lau Wai Chun, Ms Cheng Kei Man, Ms Kong Chau Ming, Mr Tse Ting Yan, Ms Ho Suet Wan, Mr Lam Chor Wing, Mr Ross, Mr Leung Wing Keung

Absentees:

Parents Committee – Mr Mohammad Rahees Khan, Mr Mohammad Imran

Note taker: Mr Leung Wing Keung

**Minutes**

1. Votes counting for the 17<sup>th</sup> PTA parents committee election  
Ms Kong Chau Ming reported the result of the election:

Candidates	Value
Mr Mohammad Rahees Khan	249
Ms Brown Mary Ann	243
Mr Khan Javed	239
Ms Kao Tsu Han	236
Ms Roqia Niaz	230
Ms Tang Wing Yee	225
Ms Roma Ahmad	214
Ms Nida Asim	214
Ms Liu Cui Ning	209

2. Collection of PTA member fee on October (16-17)

Ms Kong Chau Ming reported the PTA membership fee had been collected based on a family unit (\$30 per family) and \$30 from each teacher. The amount collected from students was HK\$13380, and the amount from teachers was HK\$1560. The total amount collected was HK\$14940.

3. The financial report (2015-2016) & EDB annual grant and activity grant for PTA  
Ms Kong Chau Ming reported the balance brought forward from 2014-2015 was HK\$54569.74. In year 2015-2016 total income of PTA was HK\$66369, total expenditure was HK\$61904.6 and the balance carried forward was HK\$59034.1. PTA Subsidies from the EDB was HK\$5267. Other subsidies from the EDB included HK\$4000 for parents' interest class and HK\$5000 for outing.
4. The coming PTA activities  
Ms Kong Chau Ming reported that the PTA inauguration ceremony would be on the 10<sup>th</sup> of December, 2016 (Saturday) and there would be a BBQ after it. Besides, the outing would be held on the 15<sup>th</sup> of January, 2017 (Sunday). We would visit the Inspiration Lake in the morning and the Citygate in the afternoon.
5. Parents' interest class  
Ms Kong Chau Ming reported the parents' interest class had just completed the first meeting on 12 Oct. The next workshop would be conducted by the principal. Altogether there would be 15 classes in this year.
6. Seasonal Influenza Vaccination Arrangement for children  
The letter about the captioned would be distributed to students on 14 Oct. The letter was printed in both Chinese and English.
7. Library books selected from parents  
The school library would invite book companies to have a book fair on 10 Dec (PTA BBQ day). Parents could help choose books for our students.
8. AOB  
Principal Ms Lau Wai Chun proposed to set up a parents' corner in the school library. Parents could share the enjoyment of reading.

The meeting ended at 5:00 p.m.

Chairman:  \_\_\_\_\_

(Mr Mohammad Rahees Khan)

Note taken by:  \_\_\_\_\_

(Mr Leung Wing Keung)